

TO WHOM IT MAY CONCERN

I understand that under the provisions of Income Tax Ordinance, 2001 the Gratuity received by a person from his employer is exempt for deduction of Income Tax as specified under Section 13 (ii) ,Part I of the Second Schedule of the Income Tax Ordinance, 2001 and I understand that such exemption is available to me, under the law, provided that I have never received any gratuity from the same or any other employer.

I confirm that I have never received any gratuity from any previous employment. In case of any query, assessment or scrutiny from Income Tax Department, I take responsibility to justify the above information as declared to the company and the company should not be held liable for any interest / penalty arising out of such query, assessment or scrutiny should the above information be found inaccurate.

Date:

Employee Signature: _____

Employee Name: _____

Employee CNIC: _____